

**WARRICK COUNTY BOARD OF COMMISSIONERS MEETING**  
REGULAR SESSION  
COMMISSIONERS MEETING ROOM  
107 W. Locust Street, Suite 303  
Boonville, Indiana  
March 25, 2024  
4:00 P.M.

The Warrick County Commissioners met in regular session with Terry Phillippe, President; Robert Johnson, Vice President; and Dan Saylor, Member.

Attorney Andrew Skinner and Administrator Heather Soberg were in attendance.

Auditor Michael Dietsch, Chief Deputy Barbi Shelton, and Recording Secretary Kristine Georges attended and recorded the minutes.

Commissioner Meetings can be viewed via YouTube: Warrick County Meetings

President Terry Phillippe called the meeting to order at 4:00 PM.

**PLEDGE OF ALLEGIANCE**

**AREA PLAN COMMISSION**  
**REQUEST FOR RELEASE OF SURETY**  
**STRATMAN-JOHNSON PUD**

Area Plan Director Molly Barnhill presented a Request for Release of Surety for the Stratman-Johnson PUD, by Ernest Lynn Johnson, Owner. The County is holding \$9,680.00 for surety in escrow for construction of private roads. They have had three years. The surety expires April 1, 2024. They have sent the request saying they have finished construction. Assistant County Engineer Steve Sherwood was present for County Engineer Bobby Howard. He went over the release. Commissioner Johnson asked if the roads would always be private. Mr. Sherwood said that they would be as that was what was agreed upon. Commissioner Bob Johnson made a motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Stratman-Johnson PUD is located on Page 8 of these Official Minutes)*

**STREET ACCEPTANCE/EXTENSION**  
**BELLEVUE SUBDIVISION SECTION 1**

Ms. Barnhill presented a Street Acceptance for Bellevue Subdivision, Section 1, by CD Real Estate by Chris Combs, Member. It includes: Angel Drive at 2,291 lineal feet, Cayman Court at 471 lineal feet, Crenshaw Drive at 869 lineal feet, Chadwick Drive at 546 lineal feet, Sable Way at 730 lineal feet, and Terrace Drive at 210 lineal feet. The letter of credit expires April 8, 2024. It was tabled at the last meeting. She said there were some things that still needed to be done out there and they have filed an extension request for the same amount that they were holding last year to cover streets and drainage in the amount of \$12,260.00. The County Surveyor had signed off on the drainage. Mr. Sherwood has signed off on the streets. Commissioner Johnson asked if this was for an acceptance or an extension. Ms. Barnhill said that it is for an extension. They just received the extension request today.

Mr. Sherwood also spoke to this. He said they just got the certificate today and the County Engineer instructed him to go ahead and approve to roll over the money that was there which was stated. They could not complete the improvements. Commissioner Bob Johnson made a motion to extend the letter of credit. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Bellevue Subdivision is located on Page 8 through 9 of these Official Minutes)*

**ITEMS FOR DISCUSSION**  
**WEIGHTS AND MEASURES QUARTERLY REPORT**

Michael Arnold, the Weights and Measures Inspector, presented his quarterly report. He went over a very detailed report on all that has been tested in the different testing areas and the rejections that were made. Most issues were resolved while he was present with many others being corrected when he went back for retesting. The Commissioners thanked him for his work to the County.

**ACTION AGENDA**  
**APPROVAL OF MINUTES**  
**MARCH 11, 2024**

Minutes for the March 11, 2024 Regular Session meeting were presented to the Commissioners for approval. Commissioner Dan Saylor made the motion to approve the minutes. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**APPOINTMENT OF THE LANE TOWNSHIP BOARD MEMBER**

The Appointment of the Lane Township Board Member was brought before the Commissioners. This appointment was tabled at the last Commissioners' meeting. Commissioner Bob Johnson made the motion to appoint Travis Bulcher to finish out the term of J.T. O'Daniel. Mr. O'Daniel had also provided a letter of recommendation for Mr. Bulcher. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

**2024 APPOINTMENTS  
HEALTH BOARD  
HEALTH DIRECTOR – HEALTH OFFICER**

The appointments of the Health Director and Health Officer were presented. These have been tabled from several Commissioners' meetings. Commissioner Phillippe asked if they could be removed or if they needed to continue tabling them. Attorney Andrew Skinner advised the Commissioners to table the appointments. Commissioner Dan Saylor made the motion to table. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**COUNTY ADMINISTRATOR  
CONSENT AGENDA**

County Administrator Heather Soberg presented the following items on the Consent Agenda for approval:

- a. County Auditor Certified Claims Voucher in the amount of \$4,340,113.09 - Report Date 03/20/2024
- b. Payroll Voucher in the amount of \$641,874.53 dated 03/22/2024
- c. Clerk Monthly Report – February 2024
- d. Weights and Measures Monthly Report Feb 15 – March 14, 2024
- e. Keller Schroeder SMS Renewal
- f. Keller Schroeder Firewall Replacement – Sheriff's Department
- g. Murphy Elevator Repair Proposal for JC Elevator in the amount of \$2,080.00
- h. Castle High School Road Closure request for 2024 Commencement Exercises
- i. Approval to give \$2,500.00 out of ARPA for the Day of Play
- j. Approval of repair for leaking cast iron vent in the men's upper-level restroom of the Old Courthouse by J.E. Shekell in the amount of \$4,318.00
- k. Approval of Concrete in Old Courthouse - was consented prior to project but did not get added to meeting agenda at that time.
- l. Surplus declaration of spare of parts for 1999 G3WD Gradall at the Highway Dept.
- m. Approval of Bright Electric to install four receptacles at Warrick County Animal Control in the amount of \$978.00
- n. Surplus declaration of stainless towel dispensers removed from restrooms at the Old Courthouse
- o. Surplus declaration of desk partitions and two bookshelves removed from the Auditor's Office, broken desks, and fold-up desks

Commissioner Phillippe had a question about Item J, the approval of the repair in the upper-level restroom. He asked for clarification on what was done and if it included the bathroom in the Commissioners' meeting room. Ms. Sherrie Sievers reviewed the work done and said that the bathroom in the Commissioners' meeting room was separate. The work has been completed.

Commissioner Dan Saylor made the motion to approve the items on the Consent Agenda. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Certified Claims are located on Pages 9 through 11 of these Official Minutes)*

*(Payrolls are located on Page 12 of these Official Minutes)*

*(Clerk's Report is located on Page 12 of these Official Minutes)*

*(Weights & Measures Report is on Page 18 of these Official Minutes)*

*(Keller Schroeder Firewall is located on Pages 13 through 14 of these Official Minutes)*

*(Keller Schroeder SMS Renewal is located on Pages 14 through 16 of these Official Minutes)*

*(Murphy Elevator Repair Proposal is located on File in the Auditor's Office)*

*(Day of Play Consensus Paperwork is located on File in the Auditor's Office)*

*(J.E. Shekell Repair is located on Page 18 of these Official Minutes)*

*(Concrete Invoice is located on File in the Auditor's Office)*

*(Bright Electric Invoice is located on Page 12 of these Official Minutes)*

**COUNTY AUDITOR'S UNCERTIFIED CLAIMS**

Uncertified Claims for the rental of the Health Department suite through Liberty and claims for April Edwards were presented. These have been tabled from previous meetings. Attorney Skinner said that the Liberty Concepts was published in the paper and there's a ten-day review period for the public and should be ready for the next meeting. They could both be tabled again. Commissioner Bob Johnson made the motion to table the uncertified claims. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

**ACQUISITIONS ADMINISTRATOR  
OPENING BIDS FOR WARRICK COUNTY STRIPING AND MARKING CONTRACT FOR  
THE HIGHWAY DEPARTMENT**

Acquisitions Administrator Sherrie Sievers presented the bids for the Warrick County Striping and Marking for the roads and highways of Warrick County. She sent out invitations to quote according to State statute. Public notice was posted. There were two bids received: Elite and RoadSafe. She gave several options on presentation because there were twenty-three items they each bid on.

Attorney Skinner asked if there was a total price listed. Ms. Sievers said that they can't list a total price because it's individualized. Mr. Sherwood said that each line item has a different cost. Ms. Sievers said they would have to go over each one individually and do some figuring to see who was the lowest bidder. She said she could have those ready the next day.

Mr. Sherwood said that County Engineer Bobby Howard would also need to review them on his return. There is a lot in the bids to consider and they need to look over each one.

Commissioner Johnson asked who the County currently uses. Mr. Sherwood stated that these were the only two in the area. Ms. Sievers said that when she reviewed everyone in the area, this was exactly what they ran into. The smaller, similar businesses only did parking lots. These are the only two in the area who do highways.

Commissioner Saylor asked about some of the issues with the fog lining not being very reflective and receiving complaints on it, and if it was spot checked to make sure they were getting what they paid for. Mr. Sherwood went over how some of those issues are created and how he and County Engineer Bobby Howard inspect and address them. They do receive credits when there are those issues.

Attorney Skinner reviewed how the bids could be addressed as there were so many parts. He recommended they be opened in the meeting, stating what was received, put together a spreadsheet, make them available for public viewing, then table to the next meeting to allow the Engineering Department and himself to review everything. Ms. Sievers retrieved all the paperwork.

The first bid was from RoadSafe. She reviewed all that was included in the packet. She stated that Form 496 was not included. She then opened the bid for Elite. They also had everything included in the packet except Form 496. Mr. Sherwood asked if a bid bond was required. Ms. Sievers said that it wasn't. He said that may have been the reason a Form 496 was not included.

After some discussion, Attorney Skinner suggested that the awarding be tabled to the next meeting and that Ms. Sievers gather all information on the bids to give to the Commissioners on Tuesday, March 26, 2024. Commissioner Dan Saylor made the motion to approve Attorney Skinner's suggestion of tabling. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**EMERGENCY SERVICES ALERTING AND DISPATCH SYSTEM**

Next, Ms. Sievers presented a request by the Ohio Township Fire Department for an Emergency Services Alerting and Dispatch System. All information had been emailed to the Commissioners prior to the meeting. All the procurement for the services was done by Fire Chief Scott Foreman, Ohio Township Fire Department, and followed all Indiana State Guidelines and Statutes for the bid process. Normally, they would get three proposals, but some of this is specialty items and both proposals that he has received falls under a special purchase because they're both QPA companies that he is dealing with that have the State contract.

Chief Foreman went over the benefits of the program, what it would do, and who all would be able to use it. It will bring efficiencies to the dispatch processes in the County. He then presented the two bids. The first through US Digital Designs was \$59,983.71. The other quote was from ERS for \$62,126.00. They had originally sent out a price of \$107,454.00 and they revised it. The product is the same, just different installers. He said he had also been in contact with all emergency services. This will be a service that benefits the entire county and its emergency services through the County Dispatch.

Sheriff Mike Wilder also spoke on the matter. While he was in support, he was not prepared today to give his full consent as he needed clarification on some of it. He asked to be able to get some information before it was passed. There was then a brief discussion on what would need to be provided by Central Square to help integrate the system. That has also been priced.

Attorney Skinner asked if there was a timing issues where it could be tabled to the next meeting. Chief Foreman said that it was time sensitive because they were having issues with Dispatch receiving the messages. He clarified that it wasn't the operators, it was the equipment. Commissioner Saylor stated that he was made aware of an issue with EMS personnel being in two dead spots and not receiving a call. This system would be a second alerting system that would happen digitally. Chief Foreman said that this would definitely be a secure way to get the message. Commissioner Dan Saylor made the motion to table. Commissioner Bob Johnson seconded the motion. The motion tabled 3-0.

**GRANTS DEVELOPMENT DIRECTOR  
ARPA FUNDS UPDATE**

Grants Development Director Debbie Bennett-Stearsman presented the Commissioners, first, with updated accounting documentation on the ARPA County Fund Projects and the ARPA Competitive including where projects were at, what monies were left, and what needed to be done. This will be the last year for the programs and the monies must be committed and under contract before the end of the year. The balance including interest that the County has is

\$1,782,102.94. This is all unobligated. The County Competitive started with \$3,600,000.00 and it is now down to \$128,131.00. She said that \$2,500.00 of that needed to come off of that since the Day of Play for Friedman was approved.

Commissioner Johnson asked if there were projects that they obligated money to that had not utilized those funds yet. Ms. Bennett-Stearsman said there were two on the Competitive that have not tapped into the funding. On the County, all of them are moving well except three that have quite a bit of money. She plans to have a meeting with Economic Director Steve Roelle on those projects that are not moving. If the money is not used, it will go back into the un-obligated.

Ms. Bennett-Stearsman then went over the Local and Tribal Community Fund, LATCF. These funds came about the same time as ARPA. Most funds went to entitlement communities that had formula grants. But, by population, some of the Counties received \$100,000.00. It is basically spent the same way as the ARPA Funds. They have not been used. There is also opioid unrestricted that has not been used.

### **ARPA COUNTY FUND PROJECTS SCALES LAKE SHELTER HOUSE**

Ms. Bennett-Stearsman then presented the Scales Lake Shelter House Project. This is the second bidding on this project. Bieber won the bid at \$142,273.00. The request from ARPA is \$40,000.00 in addition to the originally awarded amount of \$103,000.00. This was appropriated after a quote at that time from Kivett Construction to renovate the existing shelter house to look like others within the County. This project didn't move forward, so Jeremy Elrod helped Ms. Sievers create a bid packet with specs and design which was sent to three bidders. The first set of bids were rejected. They did a second bid letting. That was received last Tuesday with the low bidder being Bieber Lawn and Excavation. The Commissioners had the bid in front of them. This does include demolition of the current building. Ben Labhart, Parks Superintendent, has talked with the Parks Board and believes they can take the building down in house which would be a savings of \$6,800.00. The Commissioners expressed concern over doing the demolition in house and having injuries and insurance claims. After a short discussion, the Commissioners approved to have Bieber to do the work for the total of \$142,273.00, including demolition, and appropriated the additional up to \$40,000.00 to complete the project out of County ARPA. Commissioner Bob Johnson made that motion with Commissioner Dan Saylor seconding the motion. The motion carried 3-0.

### **WARRICK BUCKS**

Ms. Bennett-Stearsman presented a \$300,000.00 request for the Warrick Bucks Program. They want to do a round at Mother's Day, Father's Day, Graduation and a round in the fall with this money and the additional \$100,000.00 appropriated from EDIT by the County Council. She went over what has been spent so far and the success of the program. Commissioner Saylor commented on all the great feedback that he has received about the program and how it's helped small businesses. It was also discussed that Economic Director Steve Roelle is trying to get corporate sponsors for this program in order to continue it. The money also stays in Warrick County. After a brief discussion on matching the \$100,000.00 that was appropriated from EDIT, Commissioner Bob Johnson made a motion to approve \$150,000.00 for the program and they could come back for more if needed. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

### **FLOORING FOR THE PROSECUTOR'S MEETING ROOM**

Ms. Bennett-Stearsman and Ms. Sievers both spoke to this request by the Prosecutor's Office to replace the flooring in their meeting room. This is flooring that did not get replaced with the flooring update in the Judicial Center. It was in good shape at the time, but it is original to the building. They would like to bring it up to date just like the rest of the flooring in the building. The total request is for \$2,530.93. Greer's, who did the previous flooring upgrades, will be installing the new flooring. Commissioner Dan Saylor made the motion to approve the funding. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

### **EMA TRUCK**

EMA is requesting a new truck. Ms. Bennett-Stearsman handed out quotes on the new truck that included trade in of the old truck. The current truck needs about \$7,000.00 in mechanical work. She also gave a breakdown of those costs. The lowest bid was from Henderson Chevrolet. This would be new truck, packaged the way that was requested. The total is \$52,935.00. They would give \$13,000.00 for the old truck for a trade in. The total cost for the new truck would then be \$39,935.00. She said that EMA Director Matt Goebel went to Kenny Kent at the advice of the Commissioners to get quotes. Mr. Goebel then spoke to those quotes. There was one at \$54,160.00 and the other at \$57,235.00. They didn't do any government discounts. They did give the same amount of \$13,000.00 for the trade in. This dropped them down to \$40,362.00 and \$45,616.46. He got seven total quotes with the dealership in Henderson, Kentucky being the least expensive. He will be trading in the old truck. Mr. Goebel also went over the need for the vehicle and what areas EMA services both locally and nationally. If approved, the old truck will need to be declared surplus. Commissioner Bob Johnson made a motion to approve the purchase of the truck from Henderson Chevrolet and to declare the old truck as surplus. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

### **ARPA COMPETITIVE WARRICK COUNTY CHAMBER DIGITAL SIGN**

Ms. Bennett-Stearsman presented a request by the Chamber of Commerce for a new digital sign to replace their old sign at a cost of \$30,699.00. This would include installation and the sign from Signarama. Shari Sherman with the Chamber spoke to the request. She said that the new sign would be able to give information on upcoming events in the County. It would be owned by the Chamber.



Commissioner Johnson asked about money being put on it from Tourism. She said that it might be possible, but not for all of it.

Commissioner Saylor asked the difference with the two quotes. Ms. Sherman said the first quote was gotten back in December and the cost of steel went up as did the quote in March of this year.

Commissioner Phillippe asked if there was a timing issue as he still had questions. He also asked if more than one quote was gotten. She said that they had sent out several requests, but only received the one back. They would like to see it done so they can start utilizing it. Also, the price continues to go up. There was a brief discussion on the bid process involving grants and grant money.

Commissioner Phillippe asked if she had received renderings of the new sign and about permissions from the City of Boonville. There was a brief discussion on this. Ms. Sherman said that she could get them in to come in to answer some of the questions that they have. Commissioner Bob Johnson made a motion to table to the next meeting. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

### **J.D. SHETH FOUNDATION – VETERAN HOUSING**

Ms. Bennett-Stearsman presented a request by the J.D. Sheth Foundation for an additional \$75,000.00. She presented the information to the Commissioners on the project. They provide housing for veterans. Ms. Jamie Sheth has the property purchased and is ready to build, but needs the additional money to complete the build. They have already received \$50,000.00 in ARPA Competitive Funding. Ms. Bennett-Stearsman said that the J.D. Sheth Foundation builds, then sells the home for cost and the money goes back into Warrick County for another house. This is how she revolves the money. Commissioner Bob Johnson made a motion to approve the additional money. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(All ARPA Funding Paperwork is located on File in the Grants Department)*

### **COUNTY HIGHWAY/ENGINEER OAK GROVE ROAD/ANDERSON ROUNDABOUT SUPPLEMENTAL AGREEMENT**

Assistant Engineer Steve Sherwood was present for County Engineer Bobby Howard. He presented a supplemental agreement with USI Consultants. This is an extra \$26,800.00 for survey work. Tara Damin with USI Consultants was present to answer any questions.

Commissioner Phillippe asked what the additional survey covered. Ms. Damin said that this is surveying, design, and permitting. They have been collaborating with Lochmueller Group on their Federal Aid Project they have because the two projects intersect and to ensure continuity. This is causing additional requirements resulting in the additional work. Mr. Sherwood spoke to the importance of this and the extension of the project to the west as requested by County Engineer Bobby Howard. There are also some aspects that need to be done locally and not under Federal Aid. Mr. Howard did send out an email to the Commissioners on what the plans were. Commissioner Bob Johnson made a motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(USI Consultants Supplemental Agreement is located on File in the Auditor's Office)*

### **NEW HARMONY ROAD UPDATE**

Mr. Sherwood said there was a collapse of auger mining under New Harmony Road by ALCOA Fuels. He did hand out information on this. It's about 220 foot in length where the roadway drops several feet. They have been in contact with ALCOA Fuels. They are putting together a plan to correct the issue. This is the fourth or fifth such failure and is by far the longest. No action is needed. He just wanted to bring it to their attention.

Commissioner Johnson said he would like to see the authorization for drilling underneath the roadways. Mr. Sherwood said he had requested a copy of the permit and has not received one yet. He talked with DNR and they said it was on file at the library. He can't get them to forward him one. Commissioner Johnson then asked who authorized it. Mr. Sherwood said they didn't need the County's permission for the permitting. He has argued the point of them drilling under the highway, and was told they didn't need the County's permission as it is DNR permitting. They are saying that the County has no say in what is done. He wanted to make sure the Commissioners were aware of the issues.

### **COUNTY SHERIFF EMERGENCY SERVICES ALERTING AND DISPATCH SYSTEM CONTINUED DISCUSSION**

Sheriff Mike Wilder asked to go back to the request by the Ohio Township Fire Department for the new Emergency Services Alerting and Dispatch System. He was able to clarify some of the questions he had and is good with it. The only issue is the funding, which is why they are before the Commissioners today. There are two parts that have to be approved. First is with Central Square and the other with US Digital. All would be paid out of E-911. Sheriff Wilder thought there was an issues with the Central Square interface, but this had been addressed. Chief Foreman just asked for the approval of both US Digital for \$59,983.71 and Central Square for \$7,855.00.

Commissioner Bob Johnson made the motion to reopen the vote on this tabled item. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

Commissioner Dan Saylor made a motion to approve the agreement with US Digital as stated by Counsel as the lowest responsible, responsive bidder at \$59,983.71. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

Commissioner Bob Johnson made a motion to approve Central Square interface as stated by Counsel at \$7,855.00. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(US Digital Contract is located on File in the Auditor's Office)*

**GMP CONTRACT FOR THE SHERIFF'S OFFICE AND SECURITY CENTER PROJECT**

Sheriff Wilder presented the official project of the building of the new Sheriff's Office and Security Center. RQAW has completed the project design and bidding and the construction manager, Garmong, solicited public bids in February. He is bringing before the Commissioners, a very significant milestone in their overall project schedule, the approval of their guaranteed maximum price (GMP) for the construction of the project. The bid process was successful and there was a great turn out. There were fifty-nine individual bidders. After review with Garmong, RQAW, the Owner's Reps, and the Commissioners' legal team, they are seeking approval of Garmong's presented GMP for \$46,465,312.00 which is the contract amendment they have before them. Outside of the GMP, there is a planned owner's soft cost budget of \$7,702,025.00. Council and Commissioner passed a joint resolution at the beginning of the project plans that agreed to pay up to \$57,700,000.00. The total cost of the project will be \$54,167,337.00. This is an approximate savings of \$3,000,000.00 of what was originally projected. Most of the work will be done local companies. With approval this evening, the next steps will be a groundbreaking in the next couple of weeks and officially beginning construction in late April. Construction is estimated to last about twenty-four months. Sheriff Wilder asked that the Commissioners approve the Garmong GMP Amendment in the amount of \$46,465,312.00. He also said that the owner's reps and people from Garmong were present to answer any questions. Sheriff Wilder also thanked several individuals in getting them where they are and for their continued work.

Attorney Skinner stated that built into this contract is a \$4,000,000.00 padding to the cost.

Commissioner Bob Johnson made a motion to approve the GMP Amendment of \$46,395,312.00. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(GMP Contract is on File in the Auditor's Office)*

**COUNTY ATTORNEY  
PURDUE EXTENSION CONTRACT**

Attorney Andrew Skinner presented the Purdue Extension Contract. This is an annual contract. Attorneys on both sides have worked everything out. Carla Kidwell with the Extension Office was present to answer any questions.

Commissioner Phillippe said that it was his understanding that they were going to give reports every so often. Ms. Kidwell said that they could and have done that in the past. They also send email updates as well.

Commissioner Dan Saylor made a motion to approve the contract. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Purdue Extension Contract is located on Page 17 of these Official Minutes)*

**WARRICK COUNTY SHERIFF'S OFFICE AND SECURITY CENTER CHANGE ORDER 1**

Attorney Skinner presented the Warrick County Sheriff's Office and Security Center Change Order 1. This is not changing the price of the contract. This is a change order to the actual contract language adding additional party names to the contract under owner's reps. The three owner's reps will be listed as points of contact for the County and adding Dan Alcorn from Garmong as a representative under the contract for Garmong. It's a zero dollar change order. Commissioner Bob Johnson made a motion to approve the change order. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Security Center Change Order is located on File in the Auditor's Office)*

**RESOLUTION 2024-04 ASSIGNMENT OF CMC CONTRACT TO THE BUILDING CORPORATION**

Attorney Skinner presented Resolution 2024-04, a resolution authorizing the assignment of the CMC Contract for the construction of the Sheriff's Office and Security Facility. Garmong is the CMC. The assignment would assign that contract to the Building Corporation which will end up owning this building and the land during this project until it is paid off. This resolution is an assignment of that contract between the County and Garmong to the Building Corporation. This is a legal requirement. Commissioner Bob Johnson made a motion to approve Resolution 2024-04. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Resolution 2024-04 is located on Pages 7 through 8 of these Official Minutes)*

**COMMISSIONER ITEMS FOR DISCUSSION**

There were no other items of discussion.

**ADJOURNMENT**


The next Warrick County Commissioners' meeting will be held on Tuesday, April 9, 2024 in the Commissioners' meeting room at 4:00 PM. Commissioner Bob Johnson made the motion to adjourn. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.


Meeting adjourned at 5:29 P.M.

**WARRICK COUNTY BOARD OF COMMISSIONERS**

  
TERRY PHILLIPPE, PRESIDENT

  
ROBERT JOHNSON, JR., VICE PRESIDENT

  
DAN SAYLOR, MEMBER

ATTEST:  
  
MICHAEL J. DIETSCH, AUDITOR  
WARRICK COUNTY, INDIANA

*Minutes Respectfully Submitted by Kristine Georges, Official Recording Secretary*

**RESOLUTION NO. 2024-04**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA AUTHORIZING THE ASSIGNMENT OF THE CMC CONTRACT FOR THE CONSTRUCTION OF A NEW SHERIFF'S OFFICE AND SECURITY FACILITY**

WHEREAS, pursuant to Indiana Code 5-32, as amended (the "CMC Statute"), the Board of Commissioners of Warrick County, Indiana (the "Board"), acting for and on behalf of Warrick County, Indiana (the "County"), has previously entered into a contract with Garmong Construction Services ("Garmong") to provide construction manager as constructor services with respect to the construction and equipping of a new Sheriff's Office and Security Facility for the County and any related improvements, all to be used for the purposes of providing incarceration, community corrections or other law enforcement or criminal justice services by the County (collectively, (the "Project")); and

WHEREAS, pursuant to the CMC Statute, Garmong has received construction bids for the Project and has or will enter into subcontracts for the work comprising the Project, and the County and Garmong have entered, or will enter, into an amendment or addendum to such contract to provide for a guaranteed maximum contract price for the construction and equipping of the Project (as so amended or supplemented, the "CMC Contract"); and

WHEREAS, pursuant to Indiana Code 36-1-10, as amended, the County has entered into a Lease, dated as of August 14, 2023 (the "Lease"), between the Warrick County, Indiana Building Corporation (the "Building Corporation"), as lessor, and the County, as lessee, in order to allow the Building Corporation to issue its lease rental revenue bonds (the "Bonds") to pay the costs of constructing and equipping the Project and related costs, and, upon completion, to lease the Project to the County for the term of the Bonds; and

WHEREAS, in recognition of the fact that the Building Corporation will use the proceeds of the Bonds to pay amounts due under the CMC Contract and that the Building Corporation will be fee simple owner of the Project and the real property upon which it is located for the term of the Bonds, the Board now desires to authorize the assignment of the CMC Contract to the Building Corporation;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA, that:

Section 1. The Board hereby authorizes the CMC contract to be assigned to the Building Corporation.

Section 2. Any member of the Board or the County Council, the Auditor of the County, and/or the County Attorney are each hereby authorized, empowered and directed, on behalf of the County to take any other action as such individual deems necessary or desirable to effectuate the foregoing resolutions, and any actions heretofore made or taken be, and hereby are, ratified and approved.

Passed and adopted by the Board of Commissioners of Warrick County, Indiana on the 25<sup>th</sup> day of March, 2024.

BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA

*[Signature]*  
Perry Phillips, President  
*[Signature]*  
Robert Johnson, Vice President  
*[Signature]*  
Dan Saylor, Member

ATTEST:

*[Signature]*  
Michael Dietsch, County Auditor

DMS 4249043.1

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**Stratman-Johnson  
Release of Surety  
March 11, 2024**

*[Handwritten Signature]*

BOARD OF COMMISSIONERS:

*[Signature]*  
President  
*[Signature]*  
Member  
*[Signature]*  
Member

ATTEST:

*[Signature]*  
Auditor  
Date: 3-26-24



February 22, 2024

Warrick County Area Plan Commission  
107 West Locust Street  
Courthouse, Room 201  
Boonville, IN 47601

RE: **Bellevue Subdivision - Section 1**  
Project No.: 15-2195

On behalf of the developer, CD Real Estate Development, Inc., we request the current letter of credit in the amount of \$16,215.00 for sidewalk construction extended for one year for Bellevue - Section 1.

If you have any questions or require additional information, please contact our office.

Sincerely,

*[Signature]*  
Glen Meritt, Jr.  
Project Engineer

cc: File

*[Handwritten Signature]*

BOARD OF COMMISSIONERS:

*[Signature]*  
President  
*[Signature]*  
Member  
Member

ATTEST:

*[Signature]*  
Auditor  
Date: 3-12-24

FILED  
FEB 29 2024  
WARRICK COUNTY  
AREA PLAN COMMISSION

414 CITADEL CIRCLE, SUITE B  
EVANSVILLE, IN 47715

PH: 812.401.5561  
FAX: 812.401.5562





March 25, 2024

Warrick County Area Plan Commission 107 West Locust Street Courthouse, Room 201 Boonville, IN 47302

RE: Bellevue Subdivision - Section 1 Project No. 15-2195

On behalf of the developer, CD Real Estate Development, Inc., we request the current letter of credit in the amount of \$12,260.00 for street and drainage construction be extended for one year for Bellevue - Section 1.

If you have any questions or require additional information, please contact our office.

Sincerely,

Glen Merritt, Jr. Project Engineer

cc: File

Handwritten notes: 'STREETS', '3-25-2024', 'FOR RCM', 'Drainage: Philip N. Bates 3-25-2024'

FILED

MAR 25 2024

WARRICK COUNTY AREA PLAN COMMISSION

BOARD OF COMMISSIONERS:

President: [Signature]
Member: [Signature]
Member: [Signature]

ATTEST:

Auditor: [Signature]
Date: 3-26-24

414 CITADEL CIRCLE, SUITE B EVANSVILLE, IN 47715

PH: 812.401.5561 FAX: 812.401.5568

Warrick County Claims for Payment Commissioner's Meeting - Monday, March 25th, 2024

Table with columns: Transaction Date, Invoice Number, Invoice Date, Invoice Amount, Description, Vendor Name, and Amount. Lists various utility and service payments for March 2024.



Table with multiple columns containing financial data, including account numbers, descriptions, and amounts. The table lists various vendors and their payments, categorized by department and fiscal year. The bottom right corner includes a total amount of \$4,240,113.00.

I hereby certify that each of the above listed vouchers and the amounts on the bills attached thereto, are true and correct and I have audited same in accordance with IC 9-2-1-10-10, March 26th, 2024. I do not have any objections to the vouchers being paid as the same are in compliance with law and I am not aware of any other bills being due to any of the departments listed herein and I have no other bills to report. In witness whereof, I have hereunto set my hand and the seal of this office this 28th day of March, 2024. Robert Ferguson, Auditor of Warrick County.

Signature of Dan Savitt, Assistant Treasurer, with name printed below.

Assistant Treasurer, signed

**ACCOUNTS PAYABLE VOUCHER REGISTER**

WARRICK COUNTY, INDIANA  
Governmental Unit

Period: **March 23, 2024**

File#	Month, 23, 2024	Name of Claimant	Department	Amount of Voucher	Amount Allowed	Variance	Certified
		DEPT	1000-0001	\$ 20,516.18			
		DEPT	1000-0002	\$ 8,599.85			
		RECORDS	1000-0004	\$ 4,312.95			
		RECORDS	1000-0005	\$ 156,380.76			
		SURVEYOR	1000-0006	\$ 4,876.81			
		ASSESSOR	1000-0008	\$ 14,641.81			
		PROBATION AGENCY	1000-0009	\$ 20,945.76			
		PROBATION OFFICE	1000-0011	\$ 3,224.20			
		VETERANS AFFAIRS	1000-0012	\$ 5,222.12			
		COUNTY COMMISSION	1000-0091	\$ 5,919.40			
		COMMISSIONERS	1000-0092	\$ 1,742.08			
		COURT HOUSE	1000-0102	\$ 9,570.84			
		SUPERIOR COURT #1	1000-0201	\$ 14,939.75			
		SUPERIOR COURT #2	1000-0202	\$ 1,127.35			
		CIRCUIT COURT	1000-0203	\$ 10,177.27			
		PUBLIC DEFENDER	1000-0204	\$ 15,116.87			
		EMERGENCY MANAGEMENT	1000-0302	\$ 4,115.88			
		CENTRAL DISPATCH	1000-0303	\$ 15,748.91			
		JAIL	1000-0380	\$ 40,627.20			
		CHILD SUPPORT	1000-0600	\$ 4,976.27			
		ECONOMIC DEVELOPMENT	1112	\$ 16,889.88			
		CUM SERVICE	1125	\$ 9,190.40			
		COMMUNICATIVE DRAIN	1131	\$ 3,128.47			
		HEALTH DEPT	1139	\$ 7,296.20			
		Local Public Health	1151	\$ 9,484.48			
		PUBLIC SAFETY LIT	1170	\$ 64,759.22			
		HIGHWAY DEPT	1172	\$ 14,508.18			
		IMPROVEMENT	1175	\$ 1,600.98			
			1175-0020	\$ 10,775.88			
			1175-0031	\$ 32,748.88			
			1175-0032	\$ 6,970.40			
		HIGHWAY DEPT	1175-0004	\$ 8,826.92			
		RECREATION DEVELOPMENT	1189	\$ 3,082.54			
		STORMWATER MANAGEMENT	1197	\$ 16,406.82			
		CAL CIRCUIT COURT	1215	\$ 184.80			
		ELECTION	1215	\$ 3,108.22			
		PARIS DEPT	1229	\$ 13,828.82			
		PROBATION DEPARTMENT	1274	\$ 6,552.84			
		SUPERIOR #1 CIRCUIT PROBATION	2000	\$ 891.83			
		PRETRIAL DIVERSION	2004	\$ 1,773.60			
		BUILDING COMMISSION	1808	\$ 4,864.80			
		DDDC PROG INCOME	4921	\$ 2,612.24			
		VOC	0074	\$ 2,108.40			
		COMMUNITY CONNECTIONS	0263	\$ 19,242.81			
			Total	\$ 841,874.53			

I hereby certify that each of the above listed vouchers and the amount, or item assigned as indicated in the Certified column herein, are true and correct and I have audited the same in accordance with generally accepted auditing standards and have found them to be true and correct.

Warrick, March 23, 2024  
Michael DeLeon, Fiscal Officer

ALL VOUCHERS OF WARRICK COUNTY, INDIANA, \$11.10-2 permit the government body to file the accounts payable voucher register, consisting of one (1) page, and a check for vouchers are not allowed to be signed on the register. Each voucher is shown in the total amount of \$ 841,874.53

*[Signatures]*  
Robert Johnson, County Commissioner  
Dale Sawyer, County Commissioner

**MONTHLY REPORT - CLERK OF WARRICK COUNTY CIRCUIT & SUPERIOR COURTS** Form No. 48-CR

Month End: **Feb 2024** Required by IC 35-17-2-6 Warrick Odyssey Bank Account Warrick County

CHARGES (Daily Balance Record and ISETS Daily Support Book)			
1	Fees payable to the State	\$	105,610.36
2	Fees payable to the County	\$	97,144.09
3	Fees payable to city or town	\$	0.00
4	Trust funds	\$	1,892,671.89
5	Support-IBETS	\$	9,104.00
6	Judgment Collections & Refunds	\$	50,692.65
7	Cash on Hand	\$	100.00
8	Converted Liabilities	\$	0.00
9	Other	\$	0.00
10	TOTAL CHARGES	\$	2,185,823.09
CHARGES (Daily Balance Record and ISETS Daily Support Book)			
11	Warrick Odyssey Bank Account	Bank	\$ 2,083,818.00
12		Bank	\$ 0.00
13		Bank	\$ 0.00
14		Bank	\$ 0.00
15		Bank	\$ 0.00
16	Subtotal: Daily Balance Record (46) (Lines 12 thru 15)	\$	2,083,818.00
17	ISETS Monthly Clerk's Support Record (24MCR)	\$	1,905.00
18	TOTAL DEPOSITORY BALANCES AS SHOWN BY RECORDS Lines 16 + 17	\$	2,085,723.09
19	Investments on hand at close of business last day of month	\$	100,000.00
20	Cash in office at close of business last day of month	\$	100.00
21	TOTAL	\$	2,185,823.09
22	Cash Long (Deduct) / Short (Add)	\$	0.00
23	PROOF (Line 19)	\$	2,185,823.09
DEPOSITORY RECONCILEMENT			
24	Balance per Statement(s)	\$	2,223,976.65
25	Subtotal Depository Balances	\$	2,223,976.65
26	Deduct outstanding checks	\$	162,011.74
27	Net depository balance	\$	2,061,964.91
28	Deposits in transit	\$	24,000.01
29	Bank fees	\$	0.00
30	INTEREST BEARING TRUST ACCOUNT	\$	0.00
31	MISC RECONCILING ITEMS	\$	353.17
32	Participant reimbursements (short)	\$	0.00
33	Agency reimbursements	\$	5.00
34	Balance in all depositories (line 16)	\$	2,065,723.09
35	Proof	\$	2,065,723.09

State of Indiana, Warrick County: as: I, the undersigned Clerk of Warrick County Circuit & Superior Courts in and for the aforesaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears of record now on file in this office.

Date: **3/10/24** *[Signature]*  
Clerk of Warrick County Circuit & Superior Courts

(Seal)

1: Clerk: Retain WHITE copy, file 3 copies with Auditor. 2: Auditor: File CANARY copy with County Board of Finance. File PINK copy with Board of County Commissioners. Transmitt GOLDENROD copy to State Board of Accounts.

**Bright Electric llc**  
1854 N Fara Ave  
Evansville, IN 47711 US  
t: 8124012277  
hello@brightelectricllc.com  
www.brightelectricllc.com

**FILED**  
APR 10 2024

**ORIGINAL**  
**COPY**

**BRIGHT ELECTRIC LLC**

**Estimate**  
ADDRESS  
Warrick County Health Department  
107 W Locust St Suite 204  
Doonville, IN 47601

ESTIMATE NUMBER: 1123  
DATE: 03/10/2024

P.O. NUMBER	DESCRIPTION	QTY	AMOUNT
Animal Control	16 Electrical & Lighting	1	978.00
	Estimate to add 4 receptacles at the Warrick Animal Control Center. Two receptacles installed in the wall in the front office and two surface mount in the back garage area.		
TOTAL			<b>\$978.00</b>

Accepted By: *[Signature]*  
Terry Phillips, Commissioner President  
Accepted Date: 3/15/2024



APPROVED MAR 25 2024

FILED  
APR 02 2024  
Michael R. Diestel  
WARRICK CO. AUDITOR

We have prepared a proposal for you

# Firewall Replacements

Proposal # 014233 v2

Prepared for:  
**Warrick County Sheriff Dept**

Prepared by:  
**Shelby Veach**

March 04, 2024



### KS Statement of Work

Prepared By:

**Shelby Veach, Select Account Manager**  
**Tyler Carlisle, Practice Lead, Security Operations**  
**Erin Nellis, Director, Infrastructure Operations**

#### Project Statement

Keller Schroeder (herein referred to as "KS") will provide Warrick County Sheriff Dept (herein referred to as "Client") Information Security Consulting as required to perform a Firewall Refresh. The tasks of this proposed project are outlined below.

#### Project Scope

The project consists of replacing two currently deployed PA-220 firewalls with new Palo Alto PA-440 firewalls. Work will be completed onsite and remotely.

#### Project Tasks

##### Keller Schroeder Responsibilities

- Replace two currently deployed PA-220 firewalls with new Palo Alto PA-440 firewalls
- Run Best Practice Assessment and review results with client

##### Warrick County Sheriff Dept Responsibilities

- Physical access to facility during deployment
- 1U of rack space for firewalls
- 2 x 5-15R power receptacles in equipment closet
- 1 hour maintenance window to replace each firewall

#### Deliverables

- Work Notes



### Keller Schroeder Assumptions

- All tasks allocated to KS personnel will be performed on-site at Client's office or the KS offices as deemed appropriate by the KS consultant. Should travel be required by KS Consultants to additional facilities, additional services fees and travel expenses would be incurred.
- KS will be provided the necessary physical & system access to perform project tasks as outlined in the Project Scope section of this document. This will include Administrator level access to systems either by means of the Administrator account or a separate account with Administrator privileges.
- KS will require a primary implementation point of contact that will work with KS engineers during the project.
- Client is responsible for all tasks not specifically listed as Keller Schroeder responsibility as they pertain to the steps required to complete this project. This includes any network configuration changes, appropriate prerequisite software updates/patches, changes to environmental considerations such as power, and other infrastructure related tasks.
- Client will coordinate any 3rd party resources as required to complete the project phases.
- Client is responsible for all required system backups.
- Client will have in place all necessary cabling (e.g. Ethernet cabling) and sufficient AC power for connectivity of any equipment being added as a result of this project. In addition, all network jacks must be labeled and documented for ease of access during this project.
- Client will provide all necessary hardware, software media and licensing prior to scheduled project tasks in order to complete the implementation as outlined within this document.
- KS retains the right to integrate different engineers during the timeline of the project as deemed appropriate and necessary to provide the best possible service based on required tasks.
- KS will rely on Client staff to coordinate any communication with Client employees or business partners related to changes associated with this project.
- Client is responsible for allocating personnel at remote sites to facilitate appropriate testing and troubleshooting during the implementation process.
- KS personnel will be provided the necessary safety training and apparel to meet Client standards for the environment in which the engineers will be asked to perform work. The expenses for these items, if any, will be passed through from KS to the Client.
- Any additions to the scope of work shown below will be billed at the project rate of \$186/hour.

### Warrick County Sheriff Dept Assumptions

- If requirements dictate needs beyond the scope of the outlined KS assumptions, Client will coordinate with the on-site KS engineers and the Account Manager to draft additional Statements of Work for those specific project needs. Upon approval of the additional SOW, KS will deploy additional technical staff specifically for those projects.
- KS will provide the same engineering staff to the greatest extent possible for the duration of this agreement to maximize the benefits of familiarity with the Client environment.





KS Services

Manufacturer	Product Details	Price	Qty	Ext. Price
Keller Schroeder	<b>Professional Services - T&amp;M</b> Keller Schroeder recommends including implementation services to ensure current best practices and security guidelines are followed during implementation and deployment. If the client chooses to forego implementation services, they acknowledge and accept the security and performance risk associated if best practice implementation guidance is not followed.	\$186.00	16	\$2,976.00
Subtotal:				<b>\$2,976.00</b>

Palo Alto

Manufacturer	Product Details	Price	Qty	Ext. Price
Palo Alto Networks	<b>PAN PA-440</b>	\$852.00	2	\$1,704.00
Palo Alto Networks	<b>PA-440, Core Security Subscription Bundl</b>	\$1,095.00	2	\$2,190.00
Palo Alto Networks	<b>PA-440, Partner enabled premium support,</b>	\$726.75	2	\$1,453.50
Palo Alto Networks	<b>Rack mountable tray for up to two PA-400</b>	\$163.80	1	\$163.80
Palo Alto Networks	<b>50W AC power adapter for PA-450 and PA-4</b>	\$109.20	2	\$218.40
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$164.02)	1	(\$164.02)
Palo Alto Networks	<b>Prorated Credit for Support Changes</b>	(\$127.06)	1	(\$127.06)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$164.02)	1	(\$164.02)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$95.42)	1	(\$95.42)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$144.72)	1	(\$144.72)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$164.02)	1	(\$164.02)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$144.72)	1	(\$144.72)
Palo Alto Networks	<b>Prorated Credit for Support Changes</b>	(\$127.06)	1	(\$127.06)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$95.42)	1	(\$95.42)
Palo Alto Networks	<b>Prorated Credit for unused subscriptions</b>	(\$164.02)	1	(\$164.02)
Subtotal:				<b>\$4,339.22</b>



Firewall Replacements

Prepared by:  
**Keller Schroeder & Associates**  
 Shelby Veach  
 (812) 492-7338  
 sveach@kellerschroeder.com

Prepared for:  
**Warrick County Sheriff Dept**  
 100 State Road 82 West  
 Boonville, IN 47601  
 Sherry Williams  
 (812) 897-6180  
 swilliams@warrickcountysheriff.com

Proposal information:  
**Proposal #: 014233**  
 Version: 2  
 Delivery Date: 03/04/2024  
 Expiration Date: 03/28/2024

Proposal Summary

Description	Amount
KS Services	\$2,976.00
Palo Alto	\$4,339.22
<b>Total:</b>	<b>\$7,315.22</b>

Pricing subject to change at any time.  
 Proposal does not include installation or any other service unless otherwise noted.  
 Kellerschroeder Network Solutions Group (NSG) services are available on an hourly rate basis plus travel and expenses.  
 Proposal assumes proper cabling is already in place.  
 Pricing limited to quantities ordered. If the quantity is reduced the price is subject to change.  
 Restocking fees WILL apply to any merchandise returned after 30 days.

\*\*\*This document is a CONFIDENTIAL proposal and is solely intended for the use of the intended recipient. This document may not be shared with any other parties without written permission from Keller Schroeder.

Keller Schroeder & Associates

Warrick County Sheriff Dept

Signature: Shelby Veach  
 Name: Shelby Veach  
 Title: Select Account Manager  
 Date: 03/04/2024

Signature: Terry J Phillippe  
 Name: Terry J Phillippe  
 Date: \_\_\_\_\_



APPROVED MAR 25 2024

**FILED**  
 APR 02 2024  
 Michael D. Ditzel  
 WARRICK CO. AUDITOR

We have prepared a proposal for you

**SMS Renewal**  
Proposal # 014317 v1

Prepared for:  
**Warrick County Commissioners**

Prepared by:  
**Shelby Veach**

March 18, 2024



**SMS**

Prepared By:

Shelby Vaach, *Select Account Manager*  
Jason Jung, *Systems Consultant*  
Erin Nellis, *Director, Infrastructure Operations*

**Project Statement**

Keller Schroeder (herein referred to as "KS") will provide Warrick County Commissioners (herein referred to as "Client") Systems Consulting as required to perform the tasks outlined below with respect to proactive planning, systems administration, information systems architecture, and best practice recommendations.

**System Administration Support Tasks**

These tasks are scheduled in advance on a per visit basis for the duration of the agreement unless noted otherwise in the description. KS will provide a summary document after each visit to indicate the status of the findings.

**VMware Virtualization**

- Perform health checks on the 2 ESXi Hosts, which may include such items as:
  - Check hardware health status of ESXi hosts
  - Verify network health and redundancy
  - Review datastore capacities and resize, as necessary
  - Review ESXi alarms and address issues, as necessary
  - Run RVTools and address issues, as necessary:
    - Orphaned snapshots, VMs, or vmdks
    - Mismatched VM names to folder names
    - Mounted ISOs or CDROMs
  - Identify any net new VMs or datastores and make sure they are set up properly and in the proper backup and/or disaster recovery (DR) policy
  - Check date/time to verify it is current and in sync with NTP server
  - Review CPU & memory utilization and performance of ESXi hosts
  - Review CPU and memory utilization and performance of VMs hosts
- Plan/prepare for patching (check compatibility, schedule maintenance windows, download patches, prepare upgrade procedures)
- Perform any necessary patching of the following:
  - 2 ESXi Hosts
  - VMware Tools/Virtual Hardware

**Nutanix**

- Review logs
- Notify client of alerts

**Windows Servers**

- Perform health checks on 12 Windows Servers and 1 Azure Window DR Server, which may include such items as:
  - Review Windows logs when contingent



- Server patching via WSUS

**Backups**

- Validate and Test Backups
  - Validate scope of backups
  - Check backup growth
  - Verify backup health - physical and DR site communication
  - Perform test restore of random file shares and confirm that files are accessible

**Workstations**

- Verify Windows update patching for 400 workstations via WSUS

**Meraki Firewalls (HA)**

- Perform the following checks at JC Building only; on the following Meraki equipment:
  - (2) MX firewalls - HA
  - (2) MS-225 24 port switches
  - (21) A/P MR-33
  - (2) A/P MR-42
- Security Life Cycle
  - Check alerts
  - Make policy changes based on as needed
- OS upgrade/firmware updates as needed
- Annually perform CIS Benchmark security best practices check
  - Perform Checklist Tasks

**Summary and Recommendations**

- Provide a deliverable summary of systems status each month after SMS tasks are completed, including upgrades performed, scope of remediation tasks that may need to be performed, recommendations for improvements and areas of concern.
- Create and maintain documentation of all systems covered by this agreement.
- Provide ongoing technical input, and infrastructure design consultation.

**Keller Schroeder Assumptions**

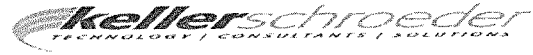
1. Tasks undertaken by KS personnel will be performed at the client's location(s) or at the KS offices as determined appropriate by the engineering resources assigned to the project.
2. KS will provide engineering and technical leadership to accomplish the tasks outlined below.
3. KS will depend on the Client to provide the necessary physical & system access needed to perform the identified task. This will include Administrator level access to systems either by means of the Administrator account or a separate account with Administrator privileges.



4. Client will coordinate any 3rd party resources as required to complete tasks associated with proactive system administration.
5. Client retains all responsibility for all system backups.
6. This scope of work covers only systems existing in production environments at the time of the approval of this agreement. Addition of new systems could result in an increase in the monthly cost.
7. Client is responsible for ensuring KS primary contact for this statement of work is appropriately engaged and informed regarding consideration and planning for any changes involving storage or virtualization environments covered under this agreement. Lack of appropriate information regarding strategic goals or business requirements for these systems could result in less than optimal design and support recommendations or practices.
8. Client will be responsible for providing appropriate workspace for KS systems administrator while on-site. This includes network connectivity, Internet connectivity, and access to a telephone.
9. This agreement is limited in scope to systems which are in production at the date of approval. Addition of new systems or network hardware could result in an increase in monthly cost.
10. KS will offer Quarterly Business Review meetings with the Client as an overview of the health of the environment.

**Warrick County Commissioners Assumptions**

1. If requirements dictate needs beyond the scope of the outlined KS assumptions, Client will coordinate with the on-site KS engineers and the Account Manager to draft additional Statements of Work for those specific project needs. Upon approval of the additional SOW, KS will deploy additional technical staff specifically for those projects.
2. KS will provide the same engineering staff to the greatest extent possible for the duration of this agreement to maximize the benefits of familiarity with the Client environment.
3. Client will be able to submit, update, and view history for all of the Client's support tickets opened with Keller Schroeder for the duration of this agreement using email or the Keller Schroeder support portal. Access to the support portal will be provided for a list of users provided by the Client.
4. Client reserves the right to cancel this agreement at any time with (30) days' notice to Keller Schroeder of the intent to terminate the agreement.
5. Keller Schroeder participates in the E-Verify Program (I.C. 22-5-1.7): Keller Schroeder provides the Social Security Administration (SSA) and the Department of Homeland Security (DHS) with information from each new employee's Form 1-9 to confirm work authorization.



Monthly Recurring Management Services

Manufacturer	Product Details	Recurring Amount	Qty	Recurring Total
	<p><b>Monthly Management Services</b></p> <p>Provides certified Systems Consultants for systems administration activities over a 12 month contract period based on the following schedule:</p> <ul style="list-style-type: none"> <li>• 12 months of services</li> <li>• To be invoiced monthly</li> </ul> <p>Price covers work within scope from signature approval date on a scheduled basis of monthly visits for scheduled managed services. Services will be billed on a fixed cost basis. Annual nominal increases will be applied on anniversary dates. Any additions to the scope included will be billed at the standard KS hourly rate. In the event that additional hours are needed, Client agrees to coordinate with Account Manager to extend agreement as necessary.</p> <p><i>Price does not include travel time and mileage expenses.</i></p>	\$1,872.00	1	\$1,872.00
<b>Monthly Subtotal:</b>				<b>\$1,872.00</b>



SMS Renewal

Prepared by:  
**Keller Schroeder & Associates**  
 Shelby Veach  
 (812) 492-7338  
 sveach@kellerschroeder.com

Prepared for:  
**Warrick County Commissioners**  
 107 W. Locust St.  
 Boonville, IN 47601  
 Heather Soberg  
 (812) 897-6160  
 hsoberg@warrickcounty.gov

Proposal Information:  
**Proposal #: 014317**  
 Version: 1  
 Delivery Date: 03/18/2024  
 Expiration Date: 03/31/2024

Monthly Recurring Summary

Description	Amount
Monthly Recurring Management Services	\$1,872.00
<b>Monthly Total:</b>	<b>\$1,872.00</b>

Pricing subject to change at any time.  
 Proposal does not include installation or any other service unless otherwise noted.  
 Keller Schroeder Network Solutions Group (NSG) services are available on an hourly rate basis plus travel and expenses.  
 Proposal assumes proper cabling is already in place.  
 Pricing limited to quantities ordered. If the quantity is reduced the price is subject to change.  
 Restocking fees WILL apply to any merchandise returned after 30 days.  
 By signing this electronically, Client agrees to services hours and associated costs within the Statement of Work.

\*\*\*This document is a CONFIDENTIAL proposal and is solely intended for the use of the intended recipient. This document may not be shared with any other parties without written permission from Keller Schroeder.

Keller Schroeder & Associates

Warrick County Commissioners

Signature: Shelby Veach  
 Name: Shelby Veach  
 Title: Select Account Manager  
 Date: 03/18/2024

Signature: \_\_\_\_\_  
 Name: Heather Soberg  
 Date: \_\_\_\_\_



SMS Renewal

Prepared by:  
**Keller Schroeder & Associates**  
 Shelby Veach  
 (812) 492-7338  
 sveach@kellerschroeder.com

Prepared for:  
**Warrick County Commissioners**  
 107 W. Locust St.  
 Boonville, IN 47601  
 Heather Soberg  
 (812) 897-6160  
 hsoberg@warrickcounty.gov

Proposal Information:  
**Proposal #: 014317**  
 Version: 1  
 Delivery Date: 03/18/2024  
 Expiration Date: 03/31/2024

Monthly Recurring Summary

Description	Amount
Monthly Recurring Management Services	\$1,872.00
<b>Monthly Total:</b>	<b>\$1,872.00</b>

Pricing subject to change at any time.  
 Proposal does not include installation or any other service unless otherwise noted.  
 Keller Schroeder Network Solutions Group (NSG) services are available on an hourly rate basis plus travel and expenses.  
 Proposal assumes proper cabling is already in place.  
 Pricing limited to quantities ordered. If the quantity is reduced the price is subject to change.  
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Keller Schroeder & Associates

Warrick County Commissioners

Signature: Shelby Veach  
 Name: Shelby Veach  
 Title: Select Account Manager  
 Date: 03/18/2024

Signature: Terry J. Phillippe  
 Name: Terry J. Phillippe  
 Date: \_\_\_\_\_

DocuSign Envelope ID: CF82F7A9-5387-4523-A6C7-8BB1C8123B7A

APPROVED MAR 25 2024

EXTENSION CONTRACTUAL SERVICES AGREEMENT BETWEEN PURDUE UNIVERSITY AND GOVERNMENT OF WARRICK COUNTY, INDIANA

FILED APR 02 2024

Michael R. Abbott WARRICK CO. AUDITOR

This agreement made this first day of January, 2024 by and between the government of Warrick County of the State of Indiana, hereinafter called the "County", and Purdue University of West Lafayette, Indiana 47907, on behalf of the Purdue Cooperative Extension Service, hereinafter called "University,"

WITNESSTH THAT:

WHEREAS, the County desires to provide financial support for county extension services of interest, specifically the 4-H YOUTH DEVELOPMENT, LEADERSHIP and COMMUNITY DEVELOPMENT, AGRICULTURE and NATURAL RESOURCES, and HEALTH AND HUMAN SCIENCES, the results of which may be of mutual benefit to the county and others interested in agriculture, health and human sciences, youth, and community development; and,

WHEREAS, the services are an integral part of the University's Cooperative Extension Service; and

WHEREAS, the services will be of benefit to the populace of Warrick County and the State of Indiana in the following manner: Extension Service Programs to include: 4-H YOUTH DEVELOPMENT, LEADERSHIP and COMMUNITY DEVELOPMENT, AGRICULTURE and NATURAL RESOURCES, and HEALTH AND HUMAN SCIENCES; and,

WHEREAS, the University is willing to undertake such work through its Cooperative Extension Service;

NOW THEREFORE, the parties hereto agree as follows:

- 1. In exchange for the University's provision of the services described more fully in Appendix 1 to this Agreement, which is fully incorporated herein, for a period of one year from the date first written above the County agrees to contribute to Purdue University the dollar amounts specified in Appendix 1. Invoice will be issued by the University on or about April 1.
2. The University agrees to use the funds thus contributed for the conduct of such services and will provide the necessary personnel required for the services. All personnel employed by the University specifically for the conduct of these services shall be employees of the University. The employment or assignment of any specific individual to any service position under this agreement is the responsibility of the Director of the Purdue Cooperative Extension Service and will be done in consultation with the County's Extension Board. This agreement applies only to those positions specifically stated herein.
3. It is understood that the results of the services or reports of activities may be published by the University in such form as may be approved by the University.
4. Any funds not expended or committed for said services can be made available for other uses benefiting the contributing county's Extension programs. Possible uses could include other salary support, supplies, capital equipment.
5. It is further understood that this agreement may be renewed at the expiration date subject to the approval of the County and the University.
6. This Agreement supersedes any and all prior Agreements made between the parties for the subject matter herein.

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EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION

The University agrees by the execution of this contract that in regards to its operation in Warrick County, Indiana:

- 1. The provisions of all Federal Civil Rights laws and the Indiana Civil Rights law as applicable are incorporated by reference as part of this agreement.
2. County shall not discriminate against any employee, applicant for employment, student, or applicant for admission on the basis of race, sex, religion, age, national origin or ancestry, marital status, parental status, sexual orientation, gender identity or expression, genetic information disability, handicap, or status as a veteran. Acceptance of this agreement signifies full compliance on the part of County with Title VI and Title VII of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. County ensures that no person shall on the grounds of race, sex, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, gender identity or expression, genetic information, disability, status as a veteran, or handicap be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any program activity or with respect to any matter directly or indirectly related to employment.
3. The provisions of the Affirmative Action Program adopted by the County as applicable are incorporated by reference as part of this agreement.
4. County further agrees:
a. To abide by Executive Order 11246, as amended, and the Rules and Regulations applicable thereto which are incorporated by reference and made a part of this Agreement;
b. To take affirmative action to employ and advance in employment qualified handicapped individuals and qualified disabled veterans and Vietnam-Era veterans as required by the Rehabilitation Act of 1973 and the Vietnam-Era Veterans Readjustment Act of 1974, and regulations issued pursuant to those Acts which are incorporated by reference and made a part of the agreement.

FICA TAXES

The University shall pay all FICA taxes, from their own sources, for the employees who are the subject of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

PURDUE UNIVERSITY COOPERATIVE EXTENSION SERVICE:

Signature: Lacey Raub Date: 12/5/2023

Lacey Raub Assistant Director Financial Affairs-Ag Cooperative Extension Services

Signature: Angela Abbott Date: 12/5/2023

Angela R. Abbott Interim Associate Dean and Director of Extension

COUNTY GOVERNMENT:

BY: County Government Official Terry J. Phillippe

Date: 3/25/24 Title: President, Warrick County Commissioners

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APPENDIX 1

Memorandum of Understanding: Purdue Extension Contractual Services Agreement in Warrick County

The contractual services agreement between Purdue University and the government of Warrick County provides financial support for county extension services in four program areas: agriculture and natural resources, health and human sciences, community development and 4-H youth development. These services include access to services from county educators, campus specialists at Purdue University, and other Extension staff.

In exchange for a payment in the amount of \$142,818.00 from Warrick County to Purdue, Purdue Extension will provide Extension services through the Warrick County Extension, including three county educators. These staff will provide local extension services in the following program areas: agriculture and natural resources, health and human sciences, and 4-H youth development. Each educator will have an individual program area focus, but will work as a team to contribute to the success of all program areas. The educators will also contribute to regional or statewide programs to fulfill obligations to the state of Indiana for state financial support. State support for local services is allocated based on county size classification as determined by the State Board of Accounts. Initial local service delivery is supported with larger state support. Counties may enhance local service delivery with additional funding, which would include hiring additional Purdue staff for the county Extension office.

Period: January 1, 2024 through December 31, 2024 Total Contractual Services Appropriation for Extension Educators:

Amount: \$142,818.00

The County Extension Director will also provide annually a report on Extension services provided in Warrick County during the calendar year and an accounting of county funds spent.

Additional benefits of contractual services:

- As employees of Purdue University, the Extension educators and program assistant have access to health, retirement, and other Purdue University benefits.
Each year, Purdue University provides funding for training and staff development for each Educator to enhance their skills.
Purdue University will provide for the high-speed internet connection and a technology allowance for every county educator.
Through a Federally funded grant, a Community Wellness Coordinator's (CWC) provides the Nutrition Education Program to organize community and home interventions to bring about nutrition-related lifestyle changes.
According to Indiana code 36-7-4-208, the agriculture and natural resource educator will serve on the county planning commission.

PURDUE UNIVERSITY COOPERATIVE EXTENSION SERVICE:

Signature: Lacey Raub Date: 12/5/2023

Lacey Raub Assistant Director Financial Affairs- Ag Cooperative Extension Services

Signature: Angela Abbott Date: 12/5/2023

Angela R. Abbott Interim Associate Dean and Director of Extension

COUNTY GOVERNMENT:

BY: County Government Official Terry J. Phillippe

Date: 3/25/24 Title: President, Warrick County Commissioners



WEIGHTS AND MEASURES MONTHLY REPORT  
State Form 44196 (12/10-99)

Inspector: Mike Arnold  
Jurisdiction: WARRICK  
Date Start: February 16, 2024  
Date End: March 14, 2024

FILED  
APR 02 2024  
Michael B. Dentick  
WARRICK CO. AUDITOR

Warrick County Weights & Measures  
107 WEST LOCUST ST, SUITE 301  
OFFICE 812-897-6121 CELL 812-270-1050  
Weights-measures@warrickcounty.gov



INSPECTION ACTIVITIES	Correct	Rejected	Confiscated	TOTAL
<b>SCALES</b>				
Vehicle - State Police				0
Vehicle - State Inspection				0
Vehicle - City or County	6			6
Railroad Scales				0
Belt Conveyor Scales				0
Livestock Scales				0
Portable & Dormant Scales	9			9
Hopper Scales	8	1		9
Computing Scales	3	1		4
Suspension Scales				0
Prescription Scales	2			2
Drum Scales	1			1
Non-Commercial Scales				0
<b>MEASURING DEVICES</b>				
LPG Meters				0
CNG Meters				0
Vehicle Truck Meters				0
Gasoline, Kerosene, Diesel Tests	91			91
High Flow Diesel Tests				0
Mass Flow Meters				0
Taxi Meters				0
Timing Devices				0
<b>CALIBRATIONS AND TESTS</b>				
Commercial Weights				0
Prescription Weights				0
Wheel Weights				0
Test Weights				0
Liquid Measures				0
Linear Measures				0
Miscellaneous				0
<b>OTHER ACTIVITIES</b>				
Packages Checked				0
Firewood				0
LPG Gas Cylinders				0
Octane samples				0
Misc.				0
Misc. Determinations				0
<b>GRAND TOTAL</b>	120	2	0	122

**COMMENTS**  
(Explain Miscellaneous Tests and Activities)

Checked in at Elberfeld Gardens. I was told the scale was misplaced. Also stopped at Liberty Mine to inform them their scale is no longer certified. They said they would get back to me about a Time & Date. 2-23 Did the retest at Ruler foods Newburgh I approved Register 1 Register 4 wasn't repaired but my red tag was removed. I gave a verbal warning not to remove my red tags. 3-1 worked with Premier scales Register 4 Ruler Newburgh was repaired 2-29. 3-15 Worked with Premier Scales Metzger Construction tested 6 hoppers 3 were adjusted and retested 1 of which was rejected and corrected, while on site



ORIGINAL

February 21, 2023  
Warrick County Commissioner  
107 West Locus Street Suite 301  
Boonville Indiana 47601

Attn: Sherrie  
RE: Vent repairs  
Proposal # 254-1632

FILED  
APR 10 2024  
Michael B. Dentick  
WARRICK CO. AUDITOR

We are pleased to offer the following proposal and appreciate this opportunity to work for you.

We propose to furnish labor, materials, equipment, and supervision for the referenced project as follows:

**Scope of Work:**

- Y Meet with customer for work review before work begins.
- Y Lock out / tag out all energy sources. Observe all safety protocols.
- Y Cut the ceiling and the wall to expose the vent stack. Cut out bad sections of the cast iron pipe and replace with PVC. We will not be responsible for the wall or ceiling repairs these will need to be made by the owner.
- Y Check operations and remove all debris from job site.
- Y Meet with customer upon completion of work for final revision.

The above for the sum of:

Four thousand three hundred and eighteen dollars and 00/100 ----- \$4,318.00

Cash Discount in the amount of 3% if invoice is paid within 5 Days.  
Cash Discount in the amount of 2% if invoice is paid within 10 Days.  
Cash Discount in the amount of 1% if invoice is paid within 15 Days.  
\*\*Financing offered through Greensky Financing\*\*

**Prior to signing, please review the following exclusions and proposal details:**

REFRIGERATION \* AIR CONDITIONING \* HEATING \* ELECTRICAL \* PLUMBING  
(Lic. No. P.C. 88900111)

- Y J.E. Shekell will not be responsible for any abatement of asbestos removal or any hazardous materials and reserves the right to suspend work if unsafe conditions are encountered at any time during work.
- Y Unforeseen repairs, outside of this proposal, will require an additional PO or customers approval.
- Y This proposal is based on a normal five-day workweek. Work that is performed on Saturdays, Sundays, holidays or on an overtime basis will be for an additional charge unless noted otherwise in the proposal.
- Y This work is covered by the manufacturer's applicable warranty on material provided by J.E. Shekell, Inc. This warranty is only valid through J.E. Shekell, Inc.
- Y This proposal is valid for a period of thirty (30) days. After 30 days, the proposal will need to be revised. Please contact J.E. Shekell at 812-425-9131 to confirm pricing.
- Y To avoid finance charges, "payment in full terms" will be net received thirty (30) days after date of invoice. All accounts unpaid after thirty (30) days will be subject to interest at the rate of 1.5% per month, 18% per annum, on the unpaid balance, with the cost of collection including court costs, necessary attorney fees and such other costs as may be allowed by law in the event of default of the terms of payment.
- Y If a formal contract is required, its conditions will include this proposal.

**Acceptance of Proposal:**

The above prices, specifications, payment terms and conditions are satisfactory and are hereby accepted. J.E. Shekell, Inc. is authorized to complete work as proposed.

Date of Acceptance 3-11-2024 Authorized Signature [Signature]

Please provide purchase order #:

Authorized Signature Gary Moryhan Service Director

**Confidentiality Notice:**

This proposal, its design intent, all information contained herein, and attached is the sole property of J.E. Shekell Inc. It is confidential and is given to you for a limited purpose and must be returned upon request. Neither this proposal, or any prepared drawings, sketches nor any part of it nor any information

REFRIGERATION \* AIR CONDITIONING \* HEATING \* ELECTRICAL \* PLUMBING  
(Lic. No. P.C. 88900111)